

Martin M. Conrad II

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Chief Skills:

HTML, CSS, Miva, PHP, MySQL, JavaScript
Photoshop, AutoCAD, Poser, AccuRender
MS Office, MS Project, SmartDraw

Professional Experience**04/01 - Present: Freelance Web Designer**

- Since being laid off at Oracle, I have been working as a Freelance Web Designer while seeking full-time, regular employment and attending Pikes Peak Community College.
- Skills used/learned include: HTML, CSS, PHP/MySQL, MivaScript, JavaScript, and relevant graphics, as well as database design, entity-relationship diagrams, and Web site design documentation.

**07/00 - 04/01: ABE Staffing Services, LLC
1099 Employee at Oracle Corporation**

- US Premium Support Services Web Site Designer/Administrator, using Oracle 8i, WebDB 2.2, and Oracle Portal 3.0
- Maintenance and administration of Premium Support Lead Submission System using Oracle Portal and PL/SQL
- Ad hoc design and deployment of quality, made-to-order, quick-turnaround, focused Web Pages and Web sites

**07/98 - 07/00: Oracle Corporation, Colorado Springs, Colorado
Facilities Applications Engineer**

- Central/West Area Operations Web Site Designer/Administrator
- Rocky Mountain Support Center Site Operations Web Site Designer/Administrator
- Additional responsibility for Site Operations desktop publishing, computerized drawing, report writing, and technical support of Site Events Coordination.

**08/92 - 07/98: MCI Telecommunications, Colorado Springs, Colorado
Facilities Operations Specialist**

- CAD generation and maintenance of seating assignment maps, specialized CAD drawings, monthly operations reports, interior and exterior temporary signs.
- Generation and maintenance of Facilities Services' Intranet Web pages, general graphical/presentation support, and generation of 3D models and renderings for visualizations, manuals, and presentations.
- Ad hoc business support for other departments.

07/91 - 08/92: Contract Employee at MCI through AddStaff Temporary Services, Inc

- Generated and maintained seating assignment maps, emergency egress maps, site drawings, detail drawings of building areas using AutoCAD® Release 11 and Release 12.

**10/90 - 07/91: Contract Technical Services, Inc./AddStaff Temporary Services
2nd Shift Supervisor, CAD Digitizer**

- Digitized from validated blue lines to E-sized CAD drawings. Drawing types included: architectural background, electrical, HVAC, water and sewage, security cabling, and telephony.
- Designed and implemented AutoCAD® customized menus and AutoLISP® programs to minimize effort and improve productivity.
- Supervised four to five other digitizers engaged in similar efforts.

Education

- **Currently:** Pikes Peak Community College, Colorado Springs, CO: Current: Pursuing an Associate of Science Degree
- University of Kansas, Lawrence, KS: Computer Science
- Independence Community College, Independence, KS: Computer Science

Competencies

Web Site Design/Management/Documentation

- Design, creation, implementation, maintenance, and documentation of Web sites.
- Creation of cascading style sheets for standardization of Web site look-and-feel
- Creation of Javascript scripts to implement interactivity and dynamic content
- Creation of MivaScript® enhanced Web-based forms.
- Creation of PHP/MySQL dynamic-content Web sites.

Media and Graphics Technologies

- Digitally scan, retouch, and manipulate hardcopy photos.
- Process, retouch, and manipulate digital photographs
- Creation of charts, diagrams, and illustrations.

Documentation Support

- Editing and proofreading of text for grammar, punctuation, clarity, and consistency.
- Collection, analysis, graphing, and publishing of departmental performance indicator data.
- Generation of Database Entity Relationship Diagrams.
- Generation of Web site structure documents.
- OCR scan and clean-up printed documentation.
- Flowcharting

3D Modeling/Rendering

- Generation of 3d visualizations for manuals, presentations, and proposals.
- Creation of custom 3d scenes for web pages and print illustration.

Computer-Aided Drafting (CAD)

- Generation and maintenance Seating Assignment plans using FM:Systems® FM:Space™ software.
- Creation and maintenance of emergency egress maps from Seating Assignment plans.
- Creation of parking lot striping plans and maintenance of landscaping plans.
- Creation of parking lot snow-removal plan maps.
- Generation of detailed mechanical assembly drawings and system diagrams.
- Creation of electronics drawings from engineering sketches.
- Generation of system block diagrams, circuit logic diagrams.
- Digitization from validated blue lines.
- Design and implementation of AutoCAD® customized menus and AutoLISP™ programs.

Skills

Programming Languages

- BASIC
- HTML/DHTML
- JavaScript
- MivaScript

Operating Systems

- DOS
- Windows

Database Technologies

- SQL
- Access
- MySQL

Support Abilities

- Support Desktop Backup/Restore
- Support Desktop Systems Configuration
- Support Desktop Systems Troubleshooting
- Support Desktop Systems Upgrades

Typography

- Creation and modification of Postscript™ and TrueType™ fonts

Software

- Adobe: Acrobat, ImageReady, Photoshop
- 3D: AutoCAD, Cool 3D, Poser, Xara3D, McNeel AccuRender
- Web: HomeSite, LiveImage
- Graphics: HyperSnap, JPEG Optimizer, KAI tools, Paint Shop Pro Animation Shop
- Microsoft: Excel, Powerpoint, Project, Visual Basic, Word
- Technical Illustration: MindMapper Plus, SmartDraw, Visio
- Typography: Type Designer
- File Compression: WinRAR, WinZIP

References

Personal

Palanuk, Suzanne

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Professional

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